

**17<sup>TH</sup> CNMI STATE BOARD OF EDUCATION  
REGULAR BOARD MEETING  
Thursday, September 30, 2021 at 4:30 p.m.  
Sinapalo Elementary School Cafeteria, Sinapalo, Rota  
Via google hangouts meet.google.com/hqf-xiqf-bxk**

**FINAL MINUTES**

**PRELIMINARY MATTERS**

Student Representative Jed R. Sta. Theresa was sworn under Oath by Chairman Andrew L. Orsini at 4:49 p.m. before calling the meeting to order.

The meeting was called to order at 4:51 p.m.

**ROLL CALL**

**Members present:**

Andrew L. Orsini  
Herman M. Atalig  
Maisie B. Tenorio  
Antonio L. Borja  
Gregory P. Borja  
Ronald E. Snyder  
Jed R. Sta. Theresa

**Members absent:**

Phyllis M. Ain

Seven (7) members present, a quorum was established.

**PSS/BOE Staff Present:**

Eric Magofna – Acting Commissioner of Education  
Jackie Quitugua – Senior Director for Curriculum & Instructional Services  
Yvonne R. Pangelinan – Senior Director for Student & Support Services  
Rizalina Liwag – Senior Director for Accountability, Research & Evaluation  
Marian Tudela – Accreditation Program Manager  
Tim Thornburgh – Federal Programs Officer  
Arlene Lizama – Director of Finance  
Lucretia Borja- Human Resources Office (HRO) Director  
Jocelyn M. Saures – Administrative Assistant, BOE  
Valerie K. Malwelbug – Office Manager/CLO, BOE  
Doralynn Barcinas – Dr. Rita Hocog Inos Jr. Sr. High School (RHI)  
Monellyn Oderiong – RHI  
Donna Flores – Director, Special Education Program

**PSS/BOE Present:**

Glengela Guiang – Sinapalo Elementary School (SNP)  
Jennifer Yalung – SNP  
Tricia Manglona.- SNP  
Jonovan Lizama – SNP  
Daisy Quitugua – SNP

**PSS/BOE Present Online:**

Tiberius D. Mocanu, Esq. – Legal Counsel, PSS-BOE  
Michael Ernest, Esq. – Legal Counsel, PSS-BOE  
Robert L. Coldeen III – SARC Coordinator  
Nikita P. Robert – Administrative Specialist  
Alisa Pangelinan  
Arisa Sakai  
Asapmar Ogumoro  
Ben Jones, Jr.  
Evita Tanya Vila  
Jasylyn Parico  
Jessica Taylor  
Lynn Mendiola  
Robin Palacios  
Sabrina Calvo  
Grace Lee  
Ignacio Dela Cruz  
Melanie Sablan Rdiall  
Melisa Mendez  
Victorino Borja  
Derwin Johnson  
Ben Seman  
Peter Arriola  
Naomi Nishimura  
Preston Basa  
Nikita Mendiola  
Ignacia Demapan  
Carla A. Sablan  
Edward Tenorio  
Christine Tudela  
Bobby Cruz  
Lathania Angui  
Melisha San Nicolas  
Albert Camacho  
Frankie Camacho

### **ADOPTION OF AGENDA**

Member Antonio L. Borja moved to adopt the agenda. Member Gregory P. Borja seconded. All five (5) members voted yes; motion carried.

### **PUBLIC COMMENTS**

Dr. Rita Hocog Inos Jr. Sr. High School Principal, Ms. Denise R. King welcomed and thanked everyone from Saipan who came to conduct the Board meeting on Rota.

### **REPORTS**

Chairman Andrew L. Orsini briefly stated that his report will be updated and emailed.

CIP: Committee Chairman Antonio L. Borja reported on the August 13, 2021 CIP Committee meeting. Updates on the ongoing projects were given.

FPA: Committee Chairman SGM Atalig stated that PSS reported on the September 20, 2021 meeting to include the ARPA Spending Plan and enrollment.

ISA: Committee Chairman Gregory P. Borja reported on the August 31, 2021 meeting. Most of the items are included in the agenda.

LIA: Committee Chairperson Tenorio stated that there was no meeting.

SICPP: Committee Chairperson Tenorio stated that the Committee did not meeting thus, nothing to report.

SARC: Coordinator Robert L. Coldeen III (Bobby) updated the Board of the new Representative from Department of Public Safety (DPS) – Kevin Maratita. He recommended additional appointments like a Specialist from MHS, Jennifer Maratita, and School Resources Officers (SROs).

Commissioner Alfred B. Ada stated that Federal Programs Officer Tim Thornburgh will report on the federal funds' status, Director of Finance Arlene Lizama will report on the local funds' status, and Head Start Program (HSP) Director, Lathania Angui, to report on the HSP.

### **NEW BUSINESS**

***ACTION NO. 01*** Member Gregory P. Borja moved to approve the Proclamation: Bullying and Violence Prevention Month. Member Antonio L. Borja seconded. All five (5) members voted yes; motion carried.

***ACTION NO. 02*** Member Gregory P. Borja moved to approve the CLO Report No. 2021-17-08. Member Antonio L. Borja seconded. All five (5) members voted yes; motion carried.

***ACTION NO. 03*** Member Gregory P. Borja moved to approve the Career Pathways Proposal. Member Antonio L. Borja seconded. All five (5) members voted yes; motion carried.

***ACTION NO. 04*** Member Gregory P. Borja moved to approve the Extracurricular Course Credit Application 2021. Member Antonio L. Borja seconded. All five (5) members voted yes; motion carried.

***ACTION NO. 05*** Member Gregory P. Borja moved to approve the End of Year/Course Assessment Proposal. Member Antonio L. Borja seconded. All five (5) members voted yes; motion carried.

***ACTION NO. 06*** Member Gregory P. Borja moved to approve the District Student Information System Proposal. Member Antonio L. Borja seconded. All five (5) members voted yes; motion carried.

***ACTION NO. 07*** Member Gregory P. Borja moved to approve the IT&DE Instructional Technology Appropriate Use Proposed Regulation. Madam Secretary/Treasurer Tenorio seconded. All five (5) members voted yes; motion carried.

***ACTION NO. 08*** Member Antonio L. Borja moved to approve the IT&DE Online Learning Policy Proposal. Vice Chairman SGM Atalig seconded. All five (5) members voted yes; motion carried.

***ACTION NO. 09*** Vice Chairman SGM Atalig moved to approve the Proclamation: Head Start Awareness Month. Madam Secretary/Treasurer Tenorio seconded. All five (5) members voted yes; motion carried.

***ACTION NO. 10*** Vice Chairman SGM Atalig moved to approve the Head Start ARPA Budget Revision Request. Member Gregory P. Borja seconded. All five (5) members voted yes; motion carried.

### **EXECUTIVE SESSION**

Member Antonio L. Borja moved to descend into executive session at 7:13 p.m. for the purpose of discussing legal updates. Madam Secretary seconded. All four (4) members voted yes; motion carried. Member Antonio L. Borja moved to rise out of executive session 7:48 p.m. Member Gregory P. Borja seconded. All five (5) members voted yes; motion carried.

Legal Counsel Tiberius Mocanu stated that things discussed in executive session were legal updates and personnel and were proper to discuss in executive session.

**ADJOURNMENT**- Member Antonio L. Borja moved to adjourn the meeting. Member Gregory P. Borja seconded. All five (5) members voted yes; motion carried. The meeting was adjourned at 7:51 p.m.<sup>1</sup>

**CERTIFIED BY:**

  
\_\_\_\_\_  
Maisie B. Tenorio  
BOE Secretary/Treasurer

01.18.2022  
\_\_\_\_\_  
Date

**CONCURRED BY:**

  
\_\_\_\_\_  
Gregory P. Borja  
BOE Chairperson

1/18/22  
\_\_\_\_\_  
Date

<sup>1</sup> This Minutes was adopted at the January 11, 2022 Regular Board Meeting.



# STATE BOARD OF EDUCATION

Commonwealth of the Northern Mariana Islands ---- *Public School System*  
PO Box 501370 Saipan, MP 96950 . Tel. 670 664-3711 . E-mail: boc.admin@cnmipss.org



### Voting Members

Andrew L. Orsini  
Chairperson

Herman M. Atalig, SGM(Ret)  
Vice Chairperson

Maisie B. Tenorio  
Secretary/Treasurer

Antonio L. Borja  
Member

Gregory P. Borja  
Member

### Non-Voting Members

Phyllis M. Ain, J.D.  
Teacher Representative

Ronald Snyder, EdD  
Non Public School Rep.

Student Representative

## 17<sup>TH</sup> CNMI STATE BOARD OF EDUCATION REGULAR BOARD MEETING Thursday, September 30, 2021 at 4:30 p.m. Sinapalo Elementary School Cafeteria Sinapalo, Rota

### CERTIFICATION OF ATTENDANCE

Board Member	Present	Absent	Start	End	Start	End	Start	End	Total
ATALIG, Herman M.	✓		4:51 pm	7:51 pm	_____	_____	_____	_____	3.
BORJA, Antonio L.	✓		"	"	_____	_____	_____	_____	3
BORJA, Gregory P.	✓		"	"	_____	_____	_____	_____	3
TENORIO, Maisie B.	✓		"	"	_____	_____	_____	_____	3
AIN, Phyllis M		✓	_____	_____	_____	_____	_____	_____	0
SNYDER, Ronald E.	✓		"	"	_____	_____	_____	_____	3
ORSINI, Andrew L.	✓		"	"	_____	_____	_____	_____	3
STA, THERESA, JED R.	✓		"	"	_____	_____	_____	_____	3

PREPARED BY:

Valerie K. Malwelbug  
Administrative Officer

09/30/2021  
Date

CERTIFIED BY:

ANDREW L. ORSINI  
Chairperson, State Board of Education

09/30/2021  
Date



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### ATTENDANCE SHEET

	NAME	OFFICE/AGENCY	TIME
1.	Marilyn Borjas	PSS-RTH	3:50
2.	Mondlyn K. Odeiong	PSS-RTH	3:57
3.	<del>XXXXXXXXXX</del>		
4.	Dina Pines	PSS-SPED	9:45
5.	Glengela Guiang	PSS-SNP	9:1
6.	Antonio Borja	BUE	9:1
7.	Greg Borja	BOE	4:20
8.	Ronald Snyder	BOE	4:20
9.	Andrew Orsini	BOE	4:32
10.	Ulric 200 B	PR / STUDENTS	4:30
11.	Jed R. Sta. Mercedes	PSS-RTH	4:30
12.	DS	PSS-Central	4:46
13.	JENNIFER YOUNG	SNP	4:00
14.	Tricia Mangla	PSS-SNP	4:00
15.	Lizama J. Jaraon	10th RMC/MOR	4:00
16.	Ruth Curt	DAISY-SNY	4:28
17.			
18.			
19.			
20.			

Recorded by: Valerie K. Malwelbug  
Valerie K. Malwelbug



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	<u>NAME</u>	<u>OFFICE/AGENCY</u>	<u>TIME</u>
1.	alisa fangelinan		
2.	arisa sakai		
3.	aseptmar agumoro		
4.	ben jr.		
5.	evita tanya vila		
6.	Jasylene panico		
7.	Jessica Taylor		
8.	Lynn Mendida		
9.	Robin palacios		
10.	Sabrina calvo		
11.	Grace lee		
12.	Ignacio Delacruz		
13.	Melanie C. Redial		
14.	melisa mendez		
15.	Victorino borja		
16.	Derwin Johnson		
17.	Ben saman		
18.	peter arriola		
19.	naomi nishimura		
20.	preston Basa		

Recorded by: Valerie K. Malwelbug  
Valerie K. Malwelbug





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	<u>NAME</u>	<u>OFFICE/AGENCY</u>	<u>TIME</u>
1.	Nikita Mendiola		
2.	Ignacia demapan		
3.	Michael Ernest		
4.	Carla A. Seblan		
5.	Edward Tenorio		
6.	Christine Tudela		
7.	Bobby Cruz		
8.	Lathania Angui		
9.	Tiberius Moran		
10.	Meisha San Nicolas		
11.	Albert Camacho		
12.	Frankie Camacho		
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20.			

Recorded by: Valerie K. Malwelbug  
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**AGENDA<sup>1</sup>**

- I. Swearing in of the Student Representative**
  
- II. Preliminary**
  1. Call to Order
  2. Roll Call
  4. Adoption of Agenda
  3. Adoption of Minutes
    - a. April 9, 2021 Regular Board Meeting
    - b. May 7, 2021 Special Board Meeting
    - c. May 21, 2021 Special Board Meeting
    - d. July 8, 2021 Special Board Meeting
    - e. August 6, 2021 Special Board Meeting
    - f. September 1, 2021 Special Board Meeting
  
- III. Public Comments<sup>2</sup>**
  
- IV. Reports**
  1. Chair's Report
  2. Committee Reports
    - a. CIP
    - b. FPA
    - c. ISA
    - d. LIA
    - e. SICPP
    - f. SARC
  
  3. Commissioner of Education
    - a. Financial Status Reports
      - i. Federal
      - ii. Local
    - b. Head Start Program
    - c. Others

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<sup>1</sup> In the event that the items on the agenda are not completed, the meeting will recess and reconvene on the following day or at the most expeditious date and time determined by the Board.

<sup>2</sup> Pursuant to BOE Policy 0415, public comments are limited to 30 minutes. We ask that remarks be limited to 3 minutes each. Everyone is welcomed to submit written comments.

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**V. Unfinished Business**

**VI. New Business**

1. Career Pathways Proposal 2021
2. Extracurricular Course Credit Application 2021
3. CNMI PSS SY2021 Assessment Results
4. End of Year/Course Assessment Proposal
5. District Student Information System Proposal
6. IT&DE Instructional Technology Appropriate Use Proposed Regulation
7. IT&DE Online Learning Policy Proposal
8. PSS Organizational Chart – Merger of ITDE & SIT
9. Proclamation: Bullying and Violence Prevention Month
10. Head Start Program matters:
  - a. Proclamation: Head Start Awareness Month
  - b. Head Start ARPA Budget Revision Request
11. Internal Auditor JVA
12. 2<sup>nd</sup> Incentive Pay
13. Certification & Licensure Matters
  - a. CLO Report No. 2021-17-08

**VII. Executive Session<sup>3</sup>**

1. Legal Updates
2. Personnel
3. Other matters

**VIII. Discussion of Agenda for next Board meeting**

**IX. Adjournment**

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<sup>3</sup> Pursuant to 1 CMC § 9912, the Board may vote to meet in executive session at any time.